

## Welcome to JAMES.



Principal – Kevin Metcalfe  
Chair of the JAMES Board – Paul Robinson

Address -  
J.A.M.E.S.  
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We are thrilled that you have chosen JAMES as your education provider. We have been delivering programmes to young people in Bradford for over 35 years (previously as JAS and BMEP) and are passionate about supporting young people to achieve their potential.

The following staff currently work across our Independent school.

Kevin Metcalfe – PTLLS, assessor awards, 27 years experience of supporting young people in a motor vehicles environment

Sarah Pearson– Teacher/BA Hons with QTS with years of teaching experience in education.

Jhangeer Ahmed – CTLLS, PTLLS. Jhangeer also has 15 years experience supporting young people in gaining mechanical skills.

Kamaldeep Kaddra Singh – PTLLS qualified and 16 years experience supporting young people in both the mechanics workshops and classroom based projects.

Keith Cornwell – PTLLS qualified and over 10 years experience supporting young people in a motor vehicle environment.

Laura Firth – Classroom support worker – Youth Work level 3 qualification

John Fish – Support worker – bike shop and motor vehicle – Youth Work Level 3 qualification

### **Mission Statement.**

To provide an effective, caring and understanding environment where young people can overcome disadvantage and lack of provision to achieve their full potential in life; through the enthusiastic delivery of relevant education, training and leisure opportunities.

To enhance the quality of life in local communities through the development of community safety and regeneration strategies. To support local and national government strategies which enhance opportunities for young people and families.

### **Ethos**

JAMES does not have a religious or political ethos or agenda and will always endeavour to support any learners' religious rights and requirements and will always provide and promote a non discriminatory and equal rights agenda. JAMES will endeavour to always give factual and non judgemental information and encourage learners to have an open mind to others. We will not encourage the following of any religion or political party but support learners to be educated about personal choice and respecting others views and we promote fundamental British values.



### **Admissions**

Learners will usually be referred by schools or PRU's but can also be referred directly through SEND. Our young people are usually those struggling in mainstream education or who require a vocational experience. All admissions will be considered individually and we will consider admissions of all young people in West Yorkshire.

All new referrals will be accepted initially on a 2 or 4 (full or part-time dependent) week trial basis to ensure JAMES is the right placement to meet their needs. If this is successful they will be admitted on a longer term placement to be determined by the referrer.

### **Special Educational needs.**

We have a track record of working with young people who are struggling in mainstream education as well as those who have a statement of special educational needs or educational health care plan. We will consider all cases on an individual bases and will put in place a support plan to ensure that we can meet the needs of learners within our provision and agree this support plan with all parents and learners with statements or educational health care plans before they begin with us. We will review plans annually or as required.

### **Students who do not speak English as a first language**

We will try to meet the needs of all individuals including those that may need an interpreter.

### **Young Peoples' Comments**

If I didn't come to JAMES...*"I would not know half of the things I do now."*

If I didn't come to JAMES I'd be...*"Getting into trouble and not going to school"*

Since coming to JAMES ...*"I have more friends and more confidence in myself."*

Please see our prospectus for details of courses that are available on our programme.

### **Report**

As a parent you will be provided with a progress report at the end of each academic year that provides information and progress for your child. If you require any information or would like more regular updates please contact a tutor or manager on 01274 483075.

Attendances- If your child is absent you must call 01274 483075 or email attendances at [amanda.passmore@jamesuk.org](mailto:amanda.passmore@jamesuk.org) before 9.30 AM.

Our behaviour policy, complaints policy, bullying policy, safeguarding policy, newsletters and other useful information are available on our website at [www.jamesuk.org](http://www.jamesuk.org) or on request. Alternatively please feel free to ring for any additional information.

We look forward to supporting your young person on their educational journey.

Yours sincerely

Kevin Metcalfe – Operations Manager & Principal

Signature Principal -

