

Punctuality

Ongoing

Interventions

JAMES school day is 9 (for a 9.15 start) until 2.30.

As per our admissions policy parents are required to call JAMES before 9.15 on the first day of absence.

Lateness will be reviewed on an individual level in consultation with parents and referring agency. This is due to the fact that many new referrals may have issues with the organisation of transport which we will support.

Students at JAMES start on a trial period to ensure the setting is the right one for them and to evaluate safety. Within this trial period attendance below 80% and poor punctuality will result in the trial being either terminated or extended. Again this will be considered on an individual basis taking into account previous attendance.

★ Attendance and punctuality 85%+ ★

Attendance and punctuality will be monitored and rewarded with a minimum of one annual reward/trip

Two late marks in a week will result in parents being called to discuss reasons for lateness.

Any lates the following week will result in a letter being sent home.

Persistent lateness may result in the placement being reviewed or possibly being terminated.

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